

JIS-DCS Spring Release – 2005/1



Release Details

The Spring 2005 Software Release is scheduled to be available:

Monday, April 18, 2005 – Online courts
Week of May 2, 2005 – Pilots
Week of May 23, 2005 – All other courts

Software changes are noted in this announcement.

IMPORTANT: Please forward or copy and distribute this announcement to all staff. We will not be providing a training session for the spring release. Please call or email if you have any questions or discover any problems with the release.

Cash – Immediate Clearance of License Suspension

Upon full payment of cash codes DLRJ and DLRJ, an immediate clearance will be sent to DOS from the cash module. This will eliminate hopping to the FAC screen to submit/print the clearance in most cases.

Interactive Clearance Requested will flash at the bottom of the screen after pressing F12-Payment or F6-Multi Rcpt. When processed successfully:

- SOS CLEARANCE REQUESTED will write to the ROA with the charge number, date, and time
- A driver copy of the clearance will print to designated DOS printer
- FAC/FCJ/FCPV CLEARANCE PRINTED will write to the ROA
- Acceptance/rejection from DOS will print and write to the ROA

Software Highlights:

- Immediate Clearances
- Drug Court Deferral
- Updated Forms
- Caseload

A clearance will not process:

- If a FAC record does not exist, i.e. FAC produced on a previous system, deleted from file, or not created for electronic submission to DOS
- When more than one uncleared suspension exists on a charge
- The cash profile is not set up with JIS for DOS inquiry (see page 2)

Rejections from DOS must be handled individually. Please check your records daily.



Not doing electronic submission of FAC clearances?

It's been available since 1999 and working successfully in 74 JIS District Court locations.

See 2004 Traffic/Criminal Probation User Guide beginning at 10-8 to review instructions for using this feature. Contact the help desk for information about how you can get started.

Clearance continued...

You must call JIS Operations or email the help desk to activate this feature. See contact information on pages 5 and 10. They will need:

- Cash User Profile(s), i.e. D9900D1
- Printer number(s) where the DOS response will print.

The cash profile will have DOS inquiry when this feature is activated. You do not have to give FAC update authority to the cash sign-on to submit the clearance.

Other Cash Updates

1. An error message will display if proceeding code AR, AP or AW has already been entered on a case and it is entered again on cash: **AR, AP, or AW prev entered**. Only one arraignment date/code is allowed per case.
2. When voiding a receipt that contains payment of DLRJ/DLRJ, a window with the following warning will display: **The receipt you are voiding may have requested a FAC clearance**.
3. The re-print of a civil cash receipt has been corrected.
4. In unique situations an abstract request was created for non-abstractable charges. No abstract was generated. This problem has been corrected.

Traffic/Criminal Updates

1. Automatic hop to Notice of Adjudication (NOA) is back!
 - Single count case, paper plate X'd, will hop after disposition is entered
 - Multi count case, paper plate X'd, will display a message after all dispositions are entered: **Do you need to request an audit abstract and NOA?**
2. A new deferral code, **DF06-Drug Court**, has been added on the Disposition (DSP) screen. **Use this code only when the disposition is being deferred, not when referral to drug court is part of the sentence imposed**. MSP is not programmed to update drug court deferral dispositions at this time.

SCAO has provided a chart on deferred vs. delayed sentence options for your information. The chart can be accessed at:

<http://courts.michigan.gov/scao/features/Mailings/2005/03-24-05/DelayedSentence.pdf>.



**Did you know
that electronic
submission of
criminal history
records will be
required as of
Sept. 2006?**

*If you are not using
the EJD screen to
report your
dispositions to
CHR, give us a call
to get set up for this
process.*

3. The prompt window on the DSP screen for deferred codes has been expanded to display a longer description of the codes available.
4. A misdemeanor warrant form (WAM) will no longer automatically generate if AR-Arraignment Held, AP-Arraignment/Pre-Trial Held, or AW-Arraignment Waived has been entered. In the past, it generated until a disposition was entered. It can still be requested individually on the Scheduling (SCH) screen. The Motion, Affidavit and Bench Warrant is more appropriate after an arraignment has occurred.
5. The following forms/screens have been updated. Details are reflected on pages 6-9 of this announcement.
 - ORD - Order of Probation (DC 243)
 - DCG - Discharge from Probation (MC 245)
 - OFB - Order Forfeiting Bond (MC 218)
 - JBF - Judgment Bond Forfeiture (MC 238)
6. The Enter Warrant screen (EWR) has been modified to only populate the CTN field when all 12 digits are entered on the case entry screen.
7. The CDL and CTN/TCN fields on the Case screen (CAS) will now be copied for the new case when using F6-Same Pty.
8. A new warning message will display on the Case screen (CAS) if the disposition entered on cash, prior to the case being entered, conflicts with the case type entered. Example: DS14-Disposed on Guilty Plea entered on cash and then case entered with civil infraction case type. The message reads: **Dispo invalid for this offense. Press ENTER to add and then correct disposition.** The disposition can be corrected by using the Removal screen (REM), then entering the proper disposition, or by voiding and re-ringing the receipt.
9. Important reminder: An abstract will not automatically generate on a drug offense (SOS 9200) if a sentence date or sentencing variables do not exist. If you have a case that is being closed without sentencing variables, enter a proceeding code of SH-sentence hearing, and request the conviction abstract on the Scheduling screen (SCH). See page 10 for examples of sentencing variables.
10. The Department of State has issued a new code: SOS 3605-*Display of goods for sale within the right-of-way of a highway without a permit*. Also reporting as 3605 is the charge: *Violation of permit to display goods for sale within the right-of-way of a highway*.

SOS 3605 is not valid for an abstract, but is valid for failure to comply with judgment effective March 24, 2005. Please add it to your SOS Code File and L-Statute Table. For instructions on adding a SOS code, see JIS 2004 Administrative User Guide at 1-29.



Caseload Part 2, Section C was updated to include lines 6 & 7 for Non-Traffic Civil Infractions and Parking beginning with Qtr 1 of 2005. *You may have noticed the number of rows increased when you uploaded your report to the web.*

Not uploading to the web? See instructions at <http://courts.mi.gov/jis/Court%20Systems/DCS/dcsmain.htm>

For instructions on adding codes to your L-Statute Table, see 2004 Traffic/Criminal/Probation User Guide at page 9-27.
http://courts.mi.gov/jis/jis_contact.htm

See April 3, 2005 Memorandum from Department of State for code specifics:
<http://courts.michigan.gov/scao/features/Mailings/2005/04-07-05/SOSOffense%20CodeForSaleOfGoodsOnHighway.pdf> .

11. The problems identified in our memo of 2/8/05 HYTA and 7411 DISPOSITIONS have been corrected: An abstract will not generate on a MIP charge deferred under HYTA, and a conviction abstract will generate on a 7411 if it is subsequently convicted and sentencing variables exist.

System Updates

1. Caseload Part 4 is still **a work in progress**. Thank you to all courts who have called us to report potential problems! The following changes have been made in this release:
 - Cases arraigned after the report end date will no longer appear on the Exception List. Those cases will be counted as aged zero days.
 - Inactive cases and case type change have separate *Notes* on the Exception List
 - Identified case aging problems have been corrected.

Look for separation by judge in the fall release.

Civil Updates

1. When using the Transfer screen (TRN) to change court location, case number, or case from small claims to general civil, all report requests (labels, forms, etc.) will also transfer with the case.
2. The Civil Case Age Report originally aged parties equally from the start of the case until the current date. Changes were made to take into account disposition dates and reopen dates to be more consistent with Caseload Part 4 case aging.
3. The civil subpoena (SUB) has been modified to retrieve the correct date and time when codes HRC41-Hearing to appear at debtor exam scheduled, HRC10-Hearing for discovery scheduled, or DVC-Discovery scheduled are used as the scheduling codes.





Please let us know...

SCAO has asked that we discontinue use of *DS21-Administratively Closed* and *DS22-Under Advisement*. It is felt that more appropriate codes are available for your use. Unless we hear valid reasons to keep these two codes, they will be discontinued in the fall release. Please email or call the help desk if this will cause a problem for you, or if you need assistance with proper disposition codes. Note: These dispositions currently count as Inactive for caseload purposes per SCAO instructions.

Judicial Information Systems

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Website:
<http://courts.mi.gov/jis>



Traffic & Criminal Module Screen/Form Changes

ORD-Order of Probation (DC243)

JIS-SOUTHFIELD		ORDER OF PROBATION-PART 1		DC243	PROB
Court 1	Case 05-0117A	Pty D01	Charge	Type OM	
	XREF	Name	JONES/BRIAN/AT00		
Date Signed		Bar No:			
People of		Conditional		Print Part 1 Only	
Probation Officer		Term			
Judgment of guilt is deferred under: 1-7411 2-YTA 3-Spouse Abuse 4-PUI 5-MIP					
Defendant poses a credible threat 5. Not purchase/possess firearm					
Fine and Costs		Restitution	Crime/Victim	Supervision	
State Costs	Other	TOTAL			
Total due ... installments of \$ _____ per _____ starting on _____					
7. Comply with the attached wage assignment order					
8. Other: _____					

NXT CASE 05-0117A PTY D01 COUNT INQ JONES ST					
F1-Clr Screen F7-Print only F9-Print/Update F13-OutQ F24-Prev Page/Roll					

Current Screen

JIS-SOUTHFIELD		ORDER OF PROBATION-PART 1		DC243	PROB
Court 1	Case 05-0200	Pty D01	Charge	Type SM	
	XREF 0543344	Name	CHURCH/LYLE/THOMAS		
Date Signed		Bar No:	Judge	GEORGE W. CROCKETT III	
People of		Conditional		Print Part 1 Only	
Probation Officer		Term			
Judgment is deferred: 1-7411 2-YTA 3-Spouse Abuse 4-PUI 5-MIP 6-Drug Ct					
Defendant poses a credible threat 5. Not purchase/possess firearm					
Fine	Costs	Restitution	Crime/Victim	Supervision	
State Costs	Other	TOTAL			
Total due ... installments of \$ _____ per _____ starting on _____					
7. Comply with the attached wage assignment order					
8. Other: _____					

NXT CASE 05-0200 PTY D01 COUNT INQ ST					
F1-Clr Screen F7-Print only F9-Print/Update F13-OutQ F24-Prev Page/Roll					

New Screen

- Form updated to 12/04 version
<http://courts.michigan.gov/scao/courtforms/probation/dc243.pdf>
- Screen changes:
 - Added option 6-Drug Ct



DCG-Discharge from Probation (MC245)

JIS-SOUTHFIELD		DISCHARGE FROM PROBATION		MC245	PROB
Court 1	Case 01-1010	Pty D01	Charge	Type SD	
Name	FITZGERALD/JOHN/			Police Report No.	
Date signed		Bar No:		Judge	GEORGE W. CROCKETT III
People of					
Date of Probation		Term of Probation			
PETITION					
Probation Officer: _____					
The plea/status is set aside/terminated under the following:					
- A. Controlled Substance Act (MCL 333.7411)					
- B. Penal Code; Practicing under the influence (MCL 750.430)					
- C. Spouse Abuse Act (MCL 769.4a)					
- D. Parental Kidnapping Act (MCL 750.350a)					
- E. Holmes Youthful Trainee Act (MCL 762.14)					
NXT	CASE 01-1010	PTY D01	COUNT	INQ	ST
F1	Clear Screen	F9	Print	F13	OUTQ
				F24	Previous Menu

Current Screen

JIS-SOUTHFIELD		DISCHARGE FROM PROBATION		MC245	PROB
Court 1	Case 05-0412C	Pty D01	Charge OPER INTOX.	Type SD	
Name	YOUNG/ROBERT/PAUL			Police Report No.	
Date signed		Bar No:		Judge	GEORGE W. CROCKETT III
People of					
MOTION FOR DISCHARGE				Date of Probation	
				Term of Probation	
Probation Officer: _____					
Conditions of probation were not successfully completed.					
The plea/status is set aside/terminated under the following:					
- Controlled Substance Act (MCL 333.7411)					
- Drug Treatment Court (MCL 600.1076)					
- Penal Code; Practicing under the influence (MCL 750.430)					
- Spouse Abuse Act (MCL 769.4a)					
- Holmes Youthful Trainee Act (MCL 762.14)					
- Minor in Possession (MCL 436.1730)					
NXT	CASE 05-0412C	PTY D01	COUNT 1	INQ	ST
F1	Clear Screen	F9	Print	F13	OUTQ
				F24	Previous Menu

New Screen

- Form updated to the 1/05 version
<http://courts.michigan.gov/scao/courtforms/probation/mc245.pdf>
- Screen changes:
 - Changed "Petition" to "Motion for Discharge"
 - Moved "Date of Probation" and "Term of Probation" fields
 - Added "Conditions of probation __ were __ were not successfully completed"
 - Added option for Drug Treatment Court and Minor in Possession
 - Removed Parental Kidnapping Act



OFB – Order Revoking Release and Forfeiting Bond (MC218)

JIS-SOUTHFIELD		ORDER REVOKING RELEASE & FORFEITING BOND		MC218	PEND
Court 1	Case 05-0117A	Pty D01	Charge POSS MARIJ	Type OM	
Name JONES/BRIAN/AT00					
Date Signed	Bar No: _____		Judge	GEORGE W. CROCKETT III	
Plaintiff: _____					
Surety/Payer					
Name _____					
Address _____					
City _____ State ____ Zip _____					
Amount Deposited \$ _____		Face Amount of Bond \$ _____			
Bnd Type: Cash ____ Surety ____ PR ____ 10% ____ Condl ____ R/P ____					
Receipt Number _____		Receipt Date _____		Additional Bond (N)	
Violation(s)					
_ nonappearance on _____ for _____					
_ other: _____					
A WARRANT FOR YOUR ARREST _____ HAS BEEN ISSUED					
_ WILL BE					
NXT ____ CASE 05-0117A PTY D01 COUNT 01 INQ JONES/BRIAN/AT00 ST ____					
F1-Clear Screen F9-Print F13-OutQ F24-Previous Menu					

Current Screen – AFP Printer

JIS-SOUTHFIELD		ORDER REVOKING RELEASE & FORFEITING BOND		MC218	PEND
Court 1	Case 05-0235	Pty D01	Charge OPER INTOX.	Type SD	
Name CHURCH/LYLE/THOMAS					
Date Signed	Bar No: _____		Judge	GEORGE W. CROCKETT III	
Plaintiff: _____					
Surety/Payer					
Name _____					
Address _____					
City _____ State ____ Zip _____					
Amount Deposited \$ _____		Full Bail Amount \$ _____			
Bnd Type: Cash ____ Surety ____ PR ____ 10% ____ R/P ____					
Receipt Number _____		Receipt Date _____		Additional Bond (N)	
Violation(s)					
_ nonappearance on _____ for _____					
_ other: _____					
A WARRANT FOR YOUR ARREST _____ HAS BEEN ISSUED					
_ WILL BE					
NXT ____ CASE 05-0235 PTY D01 COUNT 01 INQ CHURCH/LYLE/THOMAS ST ____					
F1-Clear Screen F9-Print F13-OutQ F24-Previous Menu					

New Screen – AFP Printer

- Form updated to 11/04 version
<http://courts.michigan.gov/scao/courtforms/generalcriminal/mc218.pdf>
- Screen changes:
 - “Face Amount of Bond” changed to “Full Bail Amount” for AFP and 8x11 printers
 - Conditional bond option removed from AFP screen



JBF – Judgment After Bond Forfeiture (MC238)

JIS-SOUTHFIELD		JUDGMENT AFTER BOND FORFEITURE		MC238	PEND
Court 1	Case 05-0117A	Pty D01	Charge POSS MARIJ	Type OM	
Name JONES/BRIAN/AT00				X-Ref	
Date signed	Bar No:				
People of					
Face Value	Amount Deposited				
TYPE OF BOND: <input type="checkbox"/> Personal Recognizance <input type="checkbox"/> Conditional <input type="checkbox"/> 10% Cash					
<input type="checkbox"/> Cash <input type="checkbox"/> Surety <input type="checkbox"/> Real Property					
Bond Depositor					
(Address)					
FOR:					
AGAINST:					
Full Face Amount/Value of Bond... _____					
Costs..... _____					
Total Amount of Judgment.....		.00		Balance of this judgment	
Less Deposit.....		.00		must be paid by:	
Balance of Judgment.....		.00		Date: _____	
2. <input type="checkbox"/> a. Original charges is/are still pending ...					
<input type="checkbox"/> b. F & C as ordered have not been paid ...					
NXT	CASE	PTY	1	COUNT	1
				INQ	JONES/BRIAN/AT00
				ST	
F1-Clear Screen		F9-Print		F13-OutQ	
				F24-Previous Menu	

Current Screen

JIS-SOUTHFIELD		JUDGMENT AFTER BOND FORFEITURE		MC238	PEND
Court 1	Case 05-0235	Pty D01	Charge OPER INTOX.	Type SD	
Name CHURCH/LYLE/THOMAS				X-Ref	0543344
Date signed	Bar No:				
People of					
Full bail amount	Amount Deposited				
TYPE OF BOND: <input type="checkbox"/> Personal Recognizance <input type="checkbox"/> 10% Cash					
<input type="checkbox"/> Cash <input type="checkbox"/> Surety <input type="checkbox"/> Real Property					
Bond Depositor					
(Address)					
FOR:					
AGAINST:					
Full bail amount..... _____					
Plus costs..... _____					
Total Amount of Judgment.....		.00		Balance of this judgment	
Less amt of cash deposited.....		.00		must be paid by:	
Balance of Judgment.....		.00		Date: _____	
2. <input type="checkbox"/> a. Original charges is/are still pending ...					
<input type="checkbox"/> b. F & C as ordered have not been paid ...					
NXT	CASE	05-0235	PTY	D01	COUNT
					1
				INQ	CHURCH/LYLE/THOMAS
				ST	
F1-Clear Screen		F9-Print		F13-OutQ	
				F24-Previous Menu	

New Screen

- Form updated to 11/04 version
<http://courts.michigan.gov/scao/courtforms/generalcriminal/mc238.pdf>
- Screen changes:
 - “Face Value” changed to “Full Bail Amount”
 - “Full Face Amount/Value of Bond” changed to “Full bail amount”
 - “Costs” changed to “Plus costs”
 - “Less Deposit” changed to “Less amt of cash deposited”



Sentencing Variables

1. Any cash code that contains a Group Code of: F, C, N, R or S

JIS-SOUTHFIELD Cash Codes Update

Division T (T=T/C, C=Civil, M=Miscellaneous)

Cash Code JSSS Description on Receipt STATE COSTS

Group Code S Hot Key 5

Sc Group Code Selection

1=Select	Opt Code	Description	e#
-	F	Fine	Form
-	C	Costs	0
-	N	Conservation	-
-	O	Omit for F&C	-
-	R	Restitution	-
-	S	State Costs	-

F24-Exit Roll/Page

F1
F2

ete

-OR-

2. Data entered for any of the following fields:

- Fine & Costs Suspended*
- Jail Days
- Optional Jail Days
- Credit Jail Days
- Jail Suspended
- Jail Committed
- Jail Location
- Community Service
- Community Service in Lieu of Jail
- Vehicle Immobilization Start Date
- Vehicle Immobilization # of Days
- Forfeiture
- Probation Term
- Rehab
- Revoke/Suspend*

*The *Fine & Costs Suspended* and *Revoke/Suspend* fields were added as sentencing variables in this release.

Judicial Information Systems

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